



**ATTACH 2019 FEDERAL TAX FORMS FOR SUPPORTING DOCUMENTATION OF GROSS INCOME,  
 GROSS SALES OR GROSS RECEIPTS  
 FAILURE TO COMPLY MAY RESULT IN PROSECUTION**

Business Name: \_\_\_\_\_ Federal Tax ID No.: \_\_\_\_\_

Tax Mailing Address: \_\_\_\_\_ Product or Service: \_\_\_\_\_

\_\_\_\_\_ Phone Number: \_\_\_\_\_

**COMPUTATION OF GROSS VOLUME OF BUSINESS**

A. If in business for the entire year of 2019, use total gross volume for the period.	\$ _____
B. If business commenced after January 1, 2019 indicate starting date (_____) and multiply the average monthly gross receipts generated by the business during the preceding calendar year by 12.	\$ _____
C. If business commenced in the current year indicate starting date (_____) and multiply your first full month's volume of business (\$ _____) by the number of months in the current year (_____) including fraction thereof from starting date to December 31 of current year.	\$ _____
If temporary, itinerant or seasonal, report actual gross volume (\$ _____) within seven days of completion of business.	\$ _____

Type of Business	Total Gross Receipts	Tax Rate .0015	Tax Due	Penalty 1% Per Month	Interest 6% Per Year	Total Due
Services						
Commissions						
Rentals						
Other						

**Total Payment.....\$ \_\_\_\_\_**

**EXPLANATION OF EXEMPTIONS AND EXCLUSIONS CLAIMED**

**AMOUNT**

Interstate Transaction	\$ _____
Manufacturing	\$ _____
Pennsylvania Sales Tax	\$ _____
Receipts Subject to Mercantile Tax	\$ _____
Receipts not attributed to an office located in the Borough of Millvale (Attach address of other office locations and a copy of return filed with other locality.)	\$ _____

I declare under penalties of perjury that this return (including any accompanying schedule(s) and statement(s)) has been examined by me and to the best of my knowledge and belief is a true and correct return.

\_\_\_\_\_  
Signature of Person Other Than Taxpayer Preparing Return

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Taxpayer

Make checks payable to **KEYSTONE COLLECTIONS GROUP** and Mail to:  
**Keystone Collections Group, PO Box 489, Irwin, PA 15642**  
**Phone: (724) 978-2867 or toll free (888) 328-0561**  
**Fax: (412) 927-3646**