CLGS-32-3 (1-20)

QUARTERLY ESTIMATED
Local Earned Income Tax

KEYSTONE collections group®
PO Box 539
Irwin, PA 15642-0539

You are entitled to receive a written explanation of your rights with regard to the audit, appeal, enforcement, refund and collection of local taxes by contacting your Tax Officer.

Taxpayer Helpline: 1-866-539-1100

As a Pennsylvania taxpayer, you are required to report your income and pay local earned income taxes quarterly if you are:

- Self-employed
- Working from home
- Employed, but your employer does not withhold your local earned income taxes, OR
- Reporting Form 1099 earned income

save time e-file *online*

To pay your taxes online, go to: https://efile.KeystoneCollects.com To pay by mail, use the vouchers provided below.

Quarterly estimated payments are due within 15 days after the close of each calendar quarter. Late payment(s) may result in penalty, interest and costs. Interest on late-filed tax is calculated at 5% per year, or 0.417% per month or fraction thereof. Supply your resident and workplace Political Subdivision Code (PSD Code) in the fields below. To find your PSD Code(s), go to www.KeystoneCollects.com, select "Taxpayer Resources", then "Find PSD Code".

This voucher for individual use only. Employers must file online, or use Employer Quarterly Return form.

TRIM ALONG DOTTED LINE

CLGS-32-3 (1-20)

Name
Address
City
State
&
Zip

1st QUARTER ESTIMATED Local Earned Income Tax

Due Date: 04/15/2020

e-file 2020

If you moved enter the move date: ____/____/_____
Check here if address change also applies to spouse ☐

Make any corrections to NAME, STREET ADDRESS or RESIDENT MUNICIPALITY and check here. ☐

Resident PSD Code ☐☐☐☐☐☐

Work Location PSD Code ☐☐☐☐☐☐

Resident Municipality:_____

If you have no earned income, state the reason: retired/homemaker/student/disabled/temporarily unemployed/other (please specify) _____

☐ Check here if ALL tax is withheld by employer(s).
Do not complete information requested on Lines 1 thru 6.

1. **Earned Income** and/or net profits ***(must enter amount)*** January 1 thru March 31 . . .	.00
2. Tax Rate of _____ multiplied by line 1	.00
3. Employer Withheld (January 1 thru March 31 only) . .	.00
4. TAX DUE: *(line 2 minus line 3)*	.00
5. Penalty and interest: Line 4 multiplied by _____% per month (if paid after the due date).	.00
6. **TOTAL PAYMENT DUE** *(add lines 4 and 5)*.	.00

Payable to: **KEYSTONE COLLECTIONS GROUP**

Social Security Number ☐☐☐☐☐☐☐☐☐

DO NOT WRITE BELOW THIS LINE

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TRIM ALONG DOTTED LINE

CLGS-32-3 (1-20)

2nd QUARTER ESTIMATED Local Earned Income Tax

Due Date: 07/15/2020

e-file 2020

If you moved enter the move date: ____/____/_____ ☐
Check here if address change also applies to spouse

Make any corrections to NAME, STREET ADDRESS or RESIDENT MUNICIPALITY and check here. ☐

Name
Address
City
State
&
Zip

Resident PSD Code ☐☐☐☐☐☐

Work Location PSD Code ☐☐☐☐☐☐

Resident Municipality:_____

If you have no earned income, state the reason: retired/ homemaker/student/disabled/temporarily unemployed/other (please specify) _____

☐ Check here if ALL tax is withheld by employer(s). Do not complete information requested on Lines 1 thru 6.

1. **Earned Income** and/or net profits ***(must enter amount)*** April 1 thru June 30	.00
2. Tax Rate of _____ multiplied by line 1	.00
3. Employer Withheld (April 1 thru June 30 only)	.00
4. TAX DUE: *(line 2 minus line 3)*	.00
5. Penalty and interest: Line 4 multiplied by _____% per month (if paid after the due date).	.00
6. **TOTAL PAYMENT DUE** *(add lines 4 and 5)*	.00

Payable to: **KEYSTONE COLLECTIONS GROUP**

Social Security Number ☐☐☐☐☐☐☐☐☐

DO NOT WRITE BELOW THIS LINE

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TRIM ALONG DOTTED LINE

CLGS-32-3 (1-20)

3rd QUARTER ESTIMATED Local Earned Income Tax

Due Date: 10/15/2020

e-file 2020

If you moved enter the move date: ____/____/_____ ☐
Check here if address change also applies to spouse

Make any corrections to NAME, STREET ADDRESS or RESIDENT MUNICIPALITY and check here. ☐

Name
Address
City
State
&
Zip

Resident PSD Code ☐☐☐☐☐☐

Work Location PSD Code ☐☐☐☐☐☐

Resident Municipality:_____

If you have no earned income, state the reason: retired/ homemaker/student/disabled/temporarily unemployed/other (please specify) _____

☐ Check here if ALL tax is withheld by employer(s). Do not complete information requested on Lines 1 thru 6.

1. **Earned Income** and/or net profits ***(must enter amount)*** July 1 thru September 30 . . .	.00
2. Tax Rate of _____ multiplied by line 1	.00
3. Employer Withheld (July 1 thru September 30 only) . .	.00
4. TAX DUE: *(line 2 minus line 3)*	.00
5. Penalty and interest: Line 4 multiplied by _____% per month (if paid after the due date).	.00
6. **TOTAL PAYMENT DUE** *(add lines 4 and 5)*.	.00

Payable to: **KEYSTONE COLLECTIONS GROUP**

Social Security Number ☐☐☐☐☐☐☐☐☐

DO NOT WRITE BELOW THIS LINE

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TRIM ALONG DOTTED LINE

CLGS-32-3 (1-20)

4th QUARTER ESTIMATED Local Earned Income Tax

Due Date: 01/15/2021

e-file 2020

If you moved enter the move date: ____/____/_____ ☐
Check here if address change also applies to spouse

Make any corrections to NAME, STREET ADDRESS or RESIDENT MUNICIPALITY and check here. ☐

Name
Address
City
State
&
Zip

Resident PSD Code ☐☐☐☐☐☐

Work Location PSD Code ☐☐☐☐☐☐

Resident Municipality:_____

If you have no earned income, state the reason: retired/ homemaker/student/disabled/temporarily unemployed/other (please specify) _____

☐ Check here if ALL tax is withheld by employer(s). Do not complete information requested on Lines 1 thru 6.

1. **Earned Income** and/or net profits ***(must enter amount)*** October 1 thru December 31 . .	.00
2. Tax Rate of _____ multiplied by line 1	.00
3. Employer Withheld (October 1 thru December 31 only) .	.00
4. TAX DUE: *(line 2 minus line 3)*	.00
5. Penalty and interest: Line 4 multiplied by _____% per month (if paid after the due date).	.00
6. **TOTAL PAYMENT DUE** *(add lines 4 and 5)*.	.00

Payable to: **KEYSTONE COLLECTIONS GROUP**

Social Security Number ☐☐☐☐☐☐☐☐☐

DO NOT WRITE BELOW THIS LINE

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